

## CONSULTING ENGINEERS SOUTH AFRICA

DETAILS OF OFFICES **WITHIN** THE REPUBLIC OF SOUTH AFRICA:

(Complete a **separate sheet** for each office)

HEAD OFFICE

ONLY OFFICE

BRANCH OFFICE

SUBSIDIARY  
COMPANY

(TICK APPLICABLE BOX)

NAME OF FIRM:

---

---

PHYSICAL ADDRESS:

---

Building:

---

Street:

---

Suburb:

Code:

---

City/Town:

---

Province:

---

Local Municipality:

---

District/Metropolitan  
Council

---

The area within which the office is situated must be accurately specified to facilitate entry in the Geographic Listing of the Directory of Firms

POSTAL ADDRESS:

---

Code:

---

TELEPHONE NO:

Code:

Number:

---

FAX NO:

Code:

Number:

---

E-MAIL:

---

IF SUBSIDIARY COMPANY - STATE NAME OF HOLDING COMPANY

---

**NAME (REGISTRATION AND QUALIFICATIONS, IF ANY) OF PERSON IN CHARGE OF OFFICE :**

**NAME:**

---

**REGISTRATION AND QUALIFICATIONS:**

---

**E-MAIL ADDRESS:**

---

**NOTE:** Although all offices should be declared, only if there is a professionally registered (in the categories accepted by Council) person in fulltime superintendence will the office be listed in the Directory of Firms and the Website.

A. **DETAILS OF ALL PRINCIPALS AND PROFESSIONAL STAFF AT THIS BRANCH ONLY** (If insufficient space please supply an additional list)

**SCHEDULE 1  
CONTINUED(2011)**

	1	2	3	4	5
<b>SURNAME</b>					
<b>INITIALS</b>					
<b>KNOWN AS</b> (eg "Bill for William")					
<b>Professional Registration (if any) number and date</b> (PrEng, PrTechEng, Quantity Surveyor, Architect, CA(SA))					
<b>Qualifications</b> (Degrees/Diplomas)					
<b>Field/s of Expertise</b>					
<b>Active Position in firm</b> (Director/Member/Office Head) (**See Note Below)					
<b>E-mail address</b>					
<b>Principal</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Young Professional</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>ID Number</b>					
<b>Cellphone number</b>					

**TOTAL OF ALL PRINCIPALS LISTED IN A ABOVE**

**NOTE: A FULL CURRICULUM VITAE IN RESPECT OF EACH PRINCIPAL MUST BE ATTACHED UNLESS ALREADY SUPPLIED TO THE ASSOCIATION**

B. **TOTAL STAFF AT THIS BRANCH ONLY**

TOTAL OF ALL PROFESSIONAL STAFF INCLUDING PRINCIPALS LISTED IN A ABOVE	<input type="text"/>
TOTAL OF NON-PROFESSIONAL TECHNICAL AND CONTRACT STAFF (e.g. graduates, draughtsperson, laboratory assistants, etc)	<input type="text"/>
TOTAL OF OTHER STAFF AND CONTRACT STAFF (e.g. secretaries, bookkeepers etc)	<input type="text"/>
<b>TOTAL OF ALL STAFF</b>	<input type="text"/>

**\*\* At least 50% of the company directors, partners, members of the close corporation for the firm as a whole must be professionally registered (in the categories accepted by Council). A Principal of a Firm shall be any of the following who is in active practice in the firm: A sole practitioner, where the firm is a partnership, all the partners; where the Firm is a close corporation, all the members; where the Firm is a company, all the directors appointed in terms of the Companies Act or equivalent in the country of operation.**