



# CESA AON

ENGINEERING EXCELLENCE AWARDS

# 2024

## CATEGORIES & CRITERIA

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## CELEBRATING ENGINEERING EXCELLENCE

Consulting Engineering South Africa's CESA Aon Engineering Excellence Awards celebrates and showcases the innovation, quality, outstanding workmanship, and professionalism in the industry.

CESA is proud to host this annual event, as a platform to showcase the important role that infrastructure plays in the sustainable development and delivery of basic services to society. By designing state of the art infrastructure that stands test of time, the Awards recognize the contribution that engineering practitioners make in the pursuit of excellence in service delivery.

The Awards focus on local consulting engineers and their clients who participate in or initiate and deliver infrastructure projects that promote the advancement of technology, the economy and social wellbeing of communities both locally and internationally.

### BANQUET FUNCTION

Awards will be presented at a formal banquet on Wednesday the **14th August 2024 at Vodacom World, Midrand, Johannesburg.**



# POINTS TO CONSIDER

## PREVIOUS AWARDS WINNERS

<http://cesa.co.za/awards/>

## CLOSING DATE FOR ENTRIES

Pre-entries close on [Friday, 5 April 2024](#). Successful Pre-entries will be notified by [15 April 2024](#).

Companies that successfully meet the pre-entry criteria will then be invited to submit a full entry. A briefing session will be hosted on the [18th of April 2024](#).

Full Entry Submission close on [Friday, 24 May 2024](#).

## COST OF ENTRIES EXCLUDING VAT.

A non-refundable deposit/entry fee of [R 5 049.00](#)

A non-refundable submission fee of R [16 830.00](#) per successful award entry. This entry fee includes one table that seats ten people, at the Awards Banquet.

## AWARD WINNER'S CATEGORIES

- **Winner Award** — awarded to the Individual Awards, Projects awards, Media Awards, Business & Development Awards, and Initiative Awards categories. This award is only made when there is more than one submission, all of which are deemed eligible to be shortlisted as finalists in the specific category, from which the highest scoring submission is chosen.
- **Commendation Award** — awarded to a worthy runner-up related to the above or when there is only one worthy submission. This award may also be bestowed on a company or an entrant in the case where they are deemed eligible but where there are no other competitors in the category of submission.
- **Recognition Awards** — awarded by the CESA Board in the Visionary Client and Lifetime Achievement categories.

# 1. CATEGORY: PROJECTS AWARDS

1. Projects with a value less than R50 Million
2. Projects ranging in the value from R50 Million to less than R250 Million
3. Projects with a value equal R250 Million to less than R1 Billion
4. Mega Projects - Projects with a value equal or greater than R1 Billion
5. Best International Project
6. Engineering Technology and Innovation
  - 6.1. Water, Sanitation, and Hygiene (Wash) Design Excellence Award
  - 6.2. Renewable Energy Systems Design Excellence Award
  - 6.3. Smart Building Systems Design Excellence Award

**Engineers and engineering innovations has played a critical role in increasing the health and quality of life in the last century. From developing better water supplies, municipal sewer systems, wastewater treatment plants to the design of buildings to protect us from natural hazards and providing health care. To improved agriculture through water resource development and distribution projects to rapid and dramatic changes in transportation systems – engineers have developed the basic infrastructure on which modern society and economies depends. To providing reliable electricity - engineers play a key role in supporting the growth and development of any country's economy.**

The CESA Aon Awards celebrate South African-based consulting engineers who are making an impact in the local, regional, or global communities.

## Guideline

Projects Entries will be judged on a combination of the following criteria:

1 - 5 Criteria for Project Categories	Points
1) Quality of engineering design	10
2) Ingenuity, originality, and innovation (solution during planning & design and/or solution during construction)	15
3) Management of planning and technical design	10
4) Aesthetics of engineering elements	5
5) Budgetary compliance	10
6) Influence of consulting engineer on Implementability and constructability	5
7) Complexity and sophistication	10
8) Responsibility carried by consulting engineer (risk)	10
9) Sustainability considerations	10
10) Responsiveness to needs of client	15
11) Social impact of the project	10
12) Meeting the client's deadline for completion	5
13) Intercountry Logistics – Challenges and Solutions (only relevant for International Projects)	25
Total	140

## 6. Engineering Technology and Innovation

### 6.1. Water, Sanitation and Hygiene (WASH) Design Excellence Award

Award Criteria	Points
1. Complexity of system, incl. Process Engineering aspects	25
2. Overall system efficiency and reliability	15
3. Health and Safety considerations	15
4. Cost effectiveness	15
5. Maintainability	15
6. Environmental considerations	15
Total	100

### 6.2. Renewable Energy System Design Excellence Award

Award Criteria	Points
1. Complexity of system, emphasis on system design aspects as well	25
2. Overall system efficiency and reliability	15
3. Health and Safety considerations	15
4. Cost effectiveness	15
5. Maintainability	15
6. Environmental considerations	15
Total	100

### 6.3. SMART Building Systems Design Excellence Award

Award Criteria	Points
1. Complexity of system	25
2. Energy and Water Efficiency considerations related to Technology	15
3. Resilience to the environment	15
4. Special design aspects and impact	15
5. Comfort, energy efficiency, water use efficiency and (air and/or water) quality	15
6. Global warming reduction considerations.	15
Total	100



## GUIDELINE

1. Only member firms of Consulting Engineers South Africa (CESA) are eligible for submission of projects, nominations or entries, except in the category of Media Awards and Branch of the Year Awards.
2. Media and Branch of the Year Awards are selected through nomination and evaluation conducted by CESA Board and the Directorate.
3. In the case of projects submitted, the entry must be the original work or an adaptation of another design system, or it must incorporate proprietary design systems.
4. The project or relevant stage of the project forming the subject of the submission, where applicable, must have been completed satisfactorily for the beneficial use by the Owner not more than 24 months prior to the due date for submission (5 April 2024). Projects must have been completed between 1 May 2022 and 5 April 2024.
5. All JV projects submissions must include a signed letter of consent from all JV partners. This letter must be submitted together with the pre-entry form. Failure to submit this letter with your pre-entry form will result in your entry being disqualified.
6. The firm submitting the entry must not be involved in or have any knowledge of any possible litigation or allegations of corruption (project/Initiative/person), dispute or claim involving the entry.
7. There is no prescribed format for the layout of full submissions, but only submissions addressing each of the evaluation criteria will be considered.
8. A written motivation is required for project awards (not exceeding 20 pages)
9. Other forms of evidence can be submitted in support of the entry
10. The executive summary must explain all factors that showcase the project's uniqueness and complexity, such as innovative engineering, challenges faced and overall social impact.
11. See Appendix B for Requirements Regarding Material for Awards Entry Submission
12. Content submitted for any award may not be used in more than one category.
13. All submissions are subjected to an impartial judging and moderation process.

## EVALUATION OF SUBMISSION

14. Where a specific criterion cannot be evaluated (i.e., certain "soft engineering projects"), a zero score will be assigned for that criterion and the total score adjusted pro-rata.
15. The entries for the CESA Aon Engineering Excellence Awards are evaluated by a minimum of four judges, against a set of uniform criteria, each allocated a certain number of points.
16. The total score achieved by each entry is the sum of the individual judge's scores. The winner is the entry for that category that achieves the highest average score.
17. Any outlier score, varying by more than 20% from the average scores, will be disregarded and the average scores will be adjusted accordingly.
18. All results will be audited and moderated where such latter action is required by CESA CEO and select Managers from the Directorate.
19. The CESA Board determines the winners in the categories, Lifetime Achiever, Branch of the Year, Media House and Visionary Client of the Year.
20. The Board reserves the right to withhold recognition in the categories in Item 19, based on objective, qualitative and strategic considerations in respect of the reputation of the Organisation.

## ACKNOWLEDGEMENT OF ENTRANTS

16. All JV partners must be listed on the pre-entry form and a signed letter of consent from each JV partner must accompany the pre-entry form. Failure to submit this with your pre-entry form will result in your pre-entry being disqualified.
17. Acknowledgements must be made to the Owner, Contractor and any other design professionals associated with the entry for mention in the Awards Magazine only (refer to Appendix B).
18. The Awards certificate will only indicate the consulting engineer/s and the client/s.
19. Entrants are advised that details of their entry will be published in an industry specific magazine which will be distributed at the Awards Banquet. Members have an opportunity to advertise their projects/firms at their cost in this magazine.
20. The information received by the organisers may be submitted in its entirety to the publisher of the industry specific magazine for inclusion in the publication and entrants should be mindful of submitting information that might be regarded as sensitive or confidential as it will be in the public domain. If you do not want the information to be published, **DO NOT SUBMIT IT UNLESS IT IS A CRITERIA FOR ADJUDICATION!**
21. The Awards may be carried as a separate section within the magazine, or published separately with its own cover, but distributed together with the relevant issue of the magazine. As such, entrants are reminded that the information they submit will be accepted verbatim by the publishers and therefore should be checked and approved by all parties, clients etc., and prior to submission thereof.
22. All JV partners will be mentioned, and their logos included in the Awards Banquet Multimedia presentation and the Awards Magazine unless we are advised to the contrary, in writing. In addition, it is the responsibility of the firm submitting the entry to resolve any issues between the JV partners.
23. Entrants should be aware that their information will undergo an editing process, necessary to ensure that both entrants and category winners can be accommodated in the magazine as well as the Multimedia script.

## 2. BUSINESS & DEVELOPMENT AWARD

### 2.1. CATEGORY: BUSINESS EXCELLENCE

#### Guideline

Entries or nominations from consulting practices that have achieved a distinguished level of business excellence in all aspects of enterprise, are invited to participate in this category.

#### Criteria

Entries or nominations received for this category will be judged in accordance with the following criteria / rating guideline:

Award Criteria	POINTS
1. Overall management and leadership of the Firm	10
2. Technical excellence and innovation (demonstrated on projects executed in the last 3 years)	20
3. Financial probity (summary of financial success over the last 3 years, audited financial statements, showing turnover and bottom-line trend)	25
4. Extent to which the Firm embraces Broad-Based Black Economic Empowerment	15
5. Mobilisation and optimisation of human resources	10
6. Marketing image of the Firm	15
7. Social impact - Demonstrate social projects	10
8. Extent to which the Firm represents and upholds world class industry standards & International best practice a) Quality - ISO 9001 b) Services / solutions - awarded projects c) Services / solutions - unique niche service offerings d) Corruption / BIMS e) Sustainability - project and office best practices promoting sustainability	25
Total	130

#### Submission

- A written motivation is required, in terms of the 8 criteria (not exceeding 10 pages)
- Other forms of evidence can be submitted in support of the entry
- See Appendix B for Physical Requirements Regarding Material for Awards Entry Submission



### Guideline

CESA recognises the need for development and growth of small firms/practices in the consulting engineering sector. The role of engineers is paramount in effectively and efficiently delivering services and public infrastructure, leading to the creation of employment, and expanding the economy.

This award targets consulting engineering firms with a turnover below R25 million per annum. Previous winners and finalists can be re-nominated.

### Criteria

Entries or nominations for this category will be judged in accordance with the following criteria / rating guideline:

Award Criteria	POINTS
1. The company's ability in terms of technical excellence <b>(demonstrated on projects executed in the past 2 years)</b>	30
2. The company's ability to manage its operations effectively and as a sustainable business	20
3. The Company's strategy for the development of Young Engineers for future sustainability	10
4. Examples of projects showcasing the entrant's participation in the project resulting in a beneficial impact on the community it serves	20
5. The company's ability to demonstrate growth in meeting the needs of clients.	20
6. Implementation of an effective Quality Management System	10
7. Implementation of systems to promote proactive integrity and risk management	10
8. Extent to which the Firm embraces Broad-Based Black Economic Empowerment	20
<b>Total</b>	<b>140</b>

### Submission

- A written motivation is required, in terms of the 8 criteria (not exceeding 10 pages)
- Other forms of evidence can be submitted in support of the entry
- See Appendix B for Physical Requirements Regarding Material for Awards Entry Submission

## Guideline

Our future depends on companies creating an enabling mentoring environment for the development of future engineers and leaders.

## Criteria

Award Criteria	POINTS
1. A documented and structured mentoring policy and process – embedded in the firm's Workplace Development plan	35
2. Records of employees impacted by the mentoring programme, and evidence on progress to date of the programme	15
3. Evidence of mentor's registration and company's commitment and undertaking in accordance with ECSA regulations	15
4. Written reports comprising 300 – 600 words from approximately 5% (but not fewer than 2 reports) of those mentored in the firm detailing their experience that clearly illustrates the effectiveness of the firm's mentoring programme	30
5. Generalised business mentoring and coaching programmes for company staff	25
<b>Total</b>	<b>120</b>

## Submission

- A written motivation is required, in terms of the 5 criteria (not exceeding 10 pages)
- Other forms of evidence can be submitted in support of the entry
- See Appendix B for Physical Requirements Regarding Material for Awards Entry Submission

## 3. INDIVIDUAL AWARDS

### 3.1. CATEGORY: YOUNG ENGINEER OF THE YEAR AWARD

#### Guideline

To promote the consulting engineering industry to young professionals, CESA recognises the contribution Young Engineers make to the industry and the future of the profession.

**Nominees for this category will be adjudicated according to the following eligibility criteria:**

1. The nominee must be younger than 36 years of age on the 1st of January of the year in which the awards are made
2. The nominee must be an ECSA registered candidate or professional engineering practitioner.
3. The nominee must be a member of the CESA YPF
4. The nomination may be made by co-workers BUT must be approved by the head of the Firm
5. In addition, the nominee must be available to serve on CESA's Young Professionals Forum (YPF Executive Committee) for a 12-month period in line with the responsibilities given to them by the YPF Chairperson
6. The nomination must consist of a motivation of the outstanding achievements of the nominee under the following headings:
  - 6.1. Post Matric education achievement
  - 6.2. Technical achievements (project based)
  - 6.3. Career achievements (baccalaureate degree)
  - 6.4. Industry recognition and awards received
  - 6.5. Contribution to, and understanding of, sustainable development and the green economy
  - 6.6. Industry involvement (voluntary organisations / councils / university and research)
  - 6.7. Community involvement and social responsibility
  - 6.8. Leadership ability both within their member firm, and in society in general
  - 6.9. Papers and presentations delivered
7. Please note, firms can only submit two entries for the Young Engineer of the Year category
8. The entry must include written consent from the nominee and Head of the Firm
9. The entry must include a well-presented and neatly bound report or motivation that is sufficiently comprehensive in describing the nomination. Where relevant, drawings, graphics, tables, and other supporting material must be included. The report must contain as one of its main headings, a clear motivation (not exceeding 10 pages) by the entrant, highlighting the merits of the nomination in terms of the CESA Aon Engineering Awards criteria
10. 3x full length (standing, photo from head to toe) and 3x close up (standing, photo from head to waist) casual & work high resolution (minimum 1MB) photographs in jpeg format must be included
11. Other forms of evidence or project photographs or video can be submitted in support of the entry
12. See Appendix B for Physical Requirements Regarding Material for Awards Entry Submission

**NB:** All nominees will be interviewed in June 2024 at the CESA offices situated in Paulshof, Johannesburg. Time slots will be allocated closer to the time.



## Rating Guidelines for Judging

Award Criteria	POINTS
1. Technical achievement on a Project	20
2. Post matriculation educational achievement	20
3. Career achievements after completion of baccalaureate degree	10
4. Recognition, such as awards received	10
5. Contribution to sustainable development / green economy	10
6. Papers and presentations delivered	10
7. Community involvement and social responsibility	10
8. Leadership skills	15
9. Industry involvement (position held & achievements) – CESA YPF / FIDIC / other ECSA's VAs	15
<b>Total</b>	<b>120</b>

### 1) Technical achievement on a Project

The nominee is required to show how he / she contributed (within a team or on his/her) to the technical achievement on a Project / Projects. The nominee's role in developing a solution needs to be demonstrated. The explanation needs to include their level of responsibility in the design and implementation, including stakeholder management as well as the complexity of the problem and how the technical achievement added value to the project, community and/or industry.

### 2) Post matriculation educational achievement

Include all tertiary qualifications, both undergraduate and postgraduate, including those currently in progress. Other notable training that does not necessarily have to be a Degree/ Diploma, should be added.

### 3) Career achievements after completion of baccalaureate degree

The candidate must demonstrate how their career has developed after completing their bachelor's degree. This can be demonstrated through industry involvement through participation in committees and institutions, growth within the company, participation in academia and development of youth, professional registration etc.

### 4) Industry recognition, such as awards

### 5) Contribution to sustainable development / green economy

The candidate must demonstrate how they have supported sustainability and a green economy in a project, within the workplace and in their personal capacity. This could include engineering solutions that were implemented on a project that were driven by sustainability considerations; or personal ideas on sustainable development / green economy etc.

### 6) Papers and presentations delivered

### 7) Community involvement and social responsibility

### 8) Leadership ability of the nominee and his or her contribution to building the image of the firm and the engineering industry in general

**The candidate must showcase their leadership ability on a project, within the team and firm. The nominee must also demonstrate how they have contributed to building the image of the firm as well as the engineering industry, in general.**

**The entrant must showcase their skill at managing a team to successfully produce the necessary deliverables. They must describe any involvement in company mentoring programmes, their involvement in giving technical and self-development talks, committee work, involvement in university work or industry committees.**

- 9) Industry involvement (position held and achievements) – CESA / CESA YPF / FIDIC / other ECSA's VAs

### 3.2. CATEGORY: MENTOR OF THE YEAR

## Guideline

This award emphasises the mentorship of young engineers and technologists and recognises the valuable contribution mentors make in the consulting engineering industry.

## Mentor of the Year

The entry must contain sufficient evidence to enable the adjudicators to assess the nominee

Award Criteria	POINTS
1. Passion and ability to support and guide young engineering professionals to develop and grow holistically in: <ol style="list-style-type: none"> <li>Technical competence</li> <li>Independent decision making</li> <li>Interpersonal relationships and teamwork</li> <li>Management competence</li> <li>Personal matters that affect the mentee's growth and development</li> <li>Understanding the environment in which consulting engineers operate</li> <li>Developing a career path</li> </ol>	70
2. Maintaining ongoing contact and interaction with the supervisor/line manager of the mentee/candidate	10
3. Regular documented monitoring of development and growth	20
4. Level of planning to achieve ECSA registration	10
5. Understanding ECSA requirements for candidacy training	15
6. Registration with ECSA as a mentor (yes or no)	15
<b>Total</b>	<b>140</b>

## Submission

The nomination must be a well-presented bound document containing:

- Please note, firms can only submit one entry for the Mentor of the Year category.
- The written consent of the nominee and the head of the firm.
- A clear motivation highlighting the merits of the nomination in terms of the competition award criteria (not exceeding 10 pages)
- Testimony of at least three mentees/candidates who have been mentored by the nominee (no more than one A4 page per testimony)
- Any supporting documents (action plans, 2-5-year mentoring plans, etc.) that the nominee or proposer may wish to submit.
- 3x full length (standing, photo from head to toe) and 3x close up (standing, photo from head to waist) casual & work high resolution (minimum 1MB) photographs in jpeg format must be included.
- Other forms of evidence or videos can be submitted in support of the entry.
- See Appendix B for Physical Requirements Regarding Material for Awards Entry Submission.

**This is a discretionary award to recognise an individual who has contributed significantly to the development and promotion of the Consulting Engineering Industry in South Africa during their lifetime.**

CESA Board will consider an individual with a consistent and outstanding track record of no less than 20 years' active involvement in a consulting engineering practice who has provided leadership, commitment, mentorship entrepreneurship with unfailing integrity and professionalism.

The Award may be made to retirees even to the point of recognising individuals posthumously who have made such contribution from the dawn of our democracy in 1994 that may have passed on.

## Individual

1. Please note, firms can only submit one entry for the Lifetime Industry Achievement category
2. The nominees shall be visionary who has influenced the shaping of the business of consulting engineering.
3. The nominees shall have achieved great success using their engineering and business acumen to become a leader and trusted advisor in their communities, engineering institutions and client bodies.
4. The nominee must have unquestioned integrity, have displayed visionary attributes, determination to succeed, professionalism, inventiveness, entrepreneurship, individuality, team leadership and selflessness resulting in a pre-eminently high measure of accomplishment in the business of Consulting Engineering according to the judgment of the associates of the nominee and other industry leaders.
5. The nominee must be of such stature in the Consulting Engineering and broader business environment to be an icon in the industry.
6. The nominees shall be or should have been a principal or executive manager in a member firm of CESA for at least 15 years.
7. The nominees shall be a South African citizen (by birth or naturalisation) and an engineering practitioner who has succeeded and achieved major successes in the business of consulting engineering services for a period of no less than 20 years.
8. The nominees shall have an extensive track record about the mentoring of upcoming engineering practitioners and involvement in projects aimed at uplifting the engineering profession and the consulting engineering industry in South Africa.
9. This award shall be given to an individual for exemplary achievement in the business of consulting engineering.

**NB: Your nomination must include a written motivation no longer than 4 pages or 1750 words and 3x full length (standing, photo from head to toe) and 3x close up (standing, photo from head to waist) casual & work high resolution (minimum 1MB) photographs in jpeg format.**



## 4. CLIENT AWARD

### 4.1. CATEGORY: VISIONARY CLIENT OF THE YEAR

#### Guideline

**The Visionary Client of the year is recognition by CESA bestowed on the public, parastatal, or private sector, not limited to infrastructure clients. It can be awarded for a particular project/programme – its plan or method of execution or completed project/initiative or maintenance of infrastructure or funding or for creating an enabling environment for the aforementioned.**

A visionary client is an advocate and champion of innovative designs, engineering, service delivery and infrastructure for the betterment of society and industry. The reputation of the client also plays a significant role in the final decision by CESA Board.

#### Criteria

The following aspects are measured to determine the reputational status of the nominated client/s: corruption / integrity, impact on society and delivery of socio-economic needs – jobs, value for money and growth, expression, and transformation of the engineering profession i.e., consulting engineering.

**Your motivation must include the following aspects of how the entrant:**

1. Promoted or enhanced sustainable economic growth and job creation
2. Provided demonstratable opportunities for consulting engineers and growth of engineering and built environment professionals, including those from formerly disadvantaged communities
3. Embraced innovative design that highlighted the ability of South Africa in the field of technology
4. Created sustainable development in communities through skills and knowledge transfer
5. Improved the quality of life of ordinary citizens
6. Showcased a track record of effective service delivery to clients and users

#### Submission and Logistics

- This is a CESA Award for which we are asking member firms to nominate client/s (Public / Private Sector), who promote engineering excellence and are deserving of the honour.
- Nominations must be forwarded to your CESA head office for consideration by the CESA Board.
- Submission must reach the CESA offices no later than **Friday, 24 May 2024.**
- Your nomination must include a written motivation no longer than 10 pages or 3,000 words presented in Word format with no more than 10 supporting images attached as high-resolution pictures in jpeg format (minimum 1MB each).
- “Winner/s” of these awards are chosen by the CESA Board.
- Nominating firms will be notified of CESA's Board decision.
- The successful nominee will be announced and acknowledged at the August Awards Banquet and related publications. No mention/recognition will be given to firms who nominated a client/s and the unsuccessful nominees.
- The firm responsible for suggesting the successful nominee will not be mentioned in any way during the Awards Banquet, or in any subsequent publications.

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## 5. MEDIA AWARDS

5.1 PUBLISHING EXCELLENCE: TRADE PUBLICATIONS

5.2 PUBLISHING EXCELLENCE: DAILY NEWSPAPER

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## 6. INITIATIVE AWARDS

6.1 JOB SHADOW INITIATIVE & POSTER AWARD

6.2 BRANCH OF THE YEAR AWARD



# APPENDIX A

NB: Heading: You must mention your company name or the JV name, the name of the project and the client (all-inclusive in not more than 150/200 words) exactly as you would like it recorded.

## Example of Elevator Statement of the project/entry or Script:

Rehabilitation of the Main Road between Atlantic Road, Muizenberg, and Clovelly Road. Clovelly Phase 2: Leighton Road, St James to Kalk Bay Harbour Entrance for the City of Cape Town from Knight Piésold. The scenic 4.5km stretch of coastal road between Muizenberg and Clovelly is one of only three routes linking the Cape Town metropolis to the South. The road carries around 20 000 vehicles per day. This section saw the contractor undertake repairs and replace the municipal services including water, sewer, and storm water.

# APPENDIX B

**Failure to comply with the full submission entry requirements will result in disqualification.**

## Physical Requirements Regarding Material for Awards Entry Submission

### Entrants must submit the following:

- 1) An Elevator Statement of the project/entry of no more than 150/200 words must be included; this will be used to describe your entry in the Award's multi-media production (see Appendix A).
- 2) An Executive Summary must also be included describing, in layman's terms, why this project/entry is worthy of special recognition (no more than 1 page). NOTE: This summary will provide the basis for all CESA publicity for the project.
- 3) A minimum of 20 high resolution photos are required for each nomination - company or project. The photos must be in a JPG format at 300 dpi resolution or greater and 1MB or greater in size.
- 4) Whilst embedded photographs, schematics, plans, and tabular information is acceptable within the MS Word document as a guide, these individual images must also be attached as high-resolution quality (300 dpi / minimum 1MB image file size) JPG images in a separate folder within the USB FLASH DRIVES.
- 5) Optional for all categories:  
2 minutes landscape Video/s may also be supplied suitable for use in the Awards multimedia preferably in Apple QuickTime (SD format), MPG and DVD footage must be of a very high quality. MP4 Video footage and cell phone footage may also be supplied for use in the Awards (Should you wish to film footage of your project using your cell phone please ensure it is filmed horizontally i.e.: shape of a plasma TV screen) This is not a requirement and will be used in the Multimedia at the discretion of the Design Team!
- 6) All entrant making submissions must include:
  - a) their corporate logo, including that of the client/s or JV partner/s in JPG format of 1920 x 1080-pixel size minimum 1MB (high-resolution quality).
  - b) for projects category:





# TERMS & CONDITIONS

- 1) Only member firms of Consulting Engineers South Africa (CESA) may submit projects or nominations.
- 2) In the case of projects submitted, the entry must be the original work or an adaptation of another design system, or it must incorporate proprietary design systems.
- 3) The project or relevant stage of the project forming the subject of the submission, where applicable, must have been completed satisfactorily for the beneficial use by the Owner not more than 24 months prior to the due date for submission (**5 April 2024**). Projects must have been completed between **1 May 2022 and 5 April 2024**.
- 4) Acknowledgements must be made to the Owner, Contractor and any other design professionals associated with the entry for mention in the Awards Magazine only (see Appendix B). The Awards certificate will only make mention of the consulting engineer and the client.
- 5) All JV projects must submit a signed letter of consent from their JV partners. This letter must be sent in with the pre-entry form. Failure to submit this letter with your pre-entry form will result in your entry being disqualified.
- 6) All JV partners will be mentioned, and their logos included in the Multimedia presentation and the Awards Magazine unless we are advised to the contrary, in writing. Also, it is the responsibility of the firm submitting the entry to sort out any issues with JV partners.
- 7) Content submitted for any award may not be used in more than one category.
- 8) The firm submitting the entry must not be involved in or have any knowledge of any possible litigation or allegations of corruption (project/Initiative/person), dispute or claim involving the entry.
- 9) Our judging panel is made up of industry leaders with relevant experience, knowledge, and expertise in the engineering industry. As well as the CESA Board and academics.
- 10) The judges' decision is final, and no correspondence will be entered.
- 11) All results will be audited by CESA Auditors.
- 12) CESA and the CESA Aon Awards sponsors reserves the right to use any entry or entrant to promote or publicise the Awards. Any reasonable objections to this requirement need to be made in writing to [bonolo@cesa.co.za](mailto:bonolo@cesa.co.za) by close of submission deadline.
- 13) All entrants should note that no entries will be returned as they will be retained for reference purposes.
- 14) Entrants are advised that details of their entry will be published in an industry specific magazine which will be distributed at the Awards Banquet. Members have an opportunity to advertise their firms at their cost.
- 15) The information received by the organisers may be submitted in its entirety to the publisher of the industry specific magazine for inclusion in the publication and entrants should be mindful of submitting information that might be regarded as sensitive or confidential as it will be in the public domain. If you do not want the information to be published, DO NOT SUBMIT IT UNLESS IT IS A CRITERIA FOR ADJUDICATION!
- 16) Any queries should be mailed to [events@cesa.co.za](mailto:events@cesa.co.za)

## **Please take note of the following:**

- This is a preliminary entry only and indicates your intention to submit a full entry at a later stage in accordance with the rules of the competition
- Once the Awards Committee has reviewed your pre-entry form/s, an email of confirmation will be sent to you, should your entry/ entries be successful by no later than Friday, 15 April 2024.
- Incomplete or late entries will not be considered
- If your Pre-entry is successful the full entry must be submitted by Friday, 24 May 2024.
- All Pre-entry forms are to be completed online (<https://www.cesa.co.za/awards>)







## Contact details – CESA Aon Awards

Please complete the required details and either fax (011 463 7383) or email ([bonolo@cesa.co.za](mailto:bonolo@cesa.co.za) or [events@cesa.co.za](mailto:events@cesa.co.za)). This pre-entry form must reach the CESA office by no later than **5 April 2024**.

**For more information please  
contact:**

**Bonolo Nkgodi**

Email: [bonolo@cesa.co.za](mailto:bonolo@cesa.co.za) or Tel: 011 463 2022

